

## **DISA, Inc. /Southern States Offshore Background Check Information**

Please read before completing ALL of the necessary Background forms. In order to properly process your application the third page of the job application must be filled out completely as it is utilized as part of the background. All forms need to be legible and filled out to with the most information you have on hand; otherwise it can hold up processing the application. On the DOT release fill out the top portion of the form and sign and date it. There are three forms total for the background process not including the third page of the job application. Upon applying you need to send in copies of your DL and/or State ID, MMD and Licenses if applicable, along with TWIC and all other certificates like Safegulf and Rigging. If you do not hold a valid driver's license please attach a statement as to why you do not hold one and the status of getting one. If you hold a valid passport Pls send in a copy of that as well. Please email vs. calling as you will get a quicker response at [personnel@sso4boats.com](mailto:personnel@sso4boats.com). Thank you.

**Date:** \_\_\_\_\_

**TO:** DISA, Inc

**From:** Southern States Offshore, Inc. HR Department

**Name:** \_\_\_\_\_

**Driver License #:** \_\_\_\_\_ **State:** \_\_\_\_\_ **exp. date:** \_\_\_\_\_

**ID Card/State#:** \_\_\_\_\_ **State:** \_\_\_\_\_ **exp. date:** \_\_\_\_\_

**DOB:** \_\_\_\_\_

**SS #:** \_\_\_\_\_